



PTO Budget 2018-2019 School Year

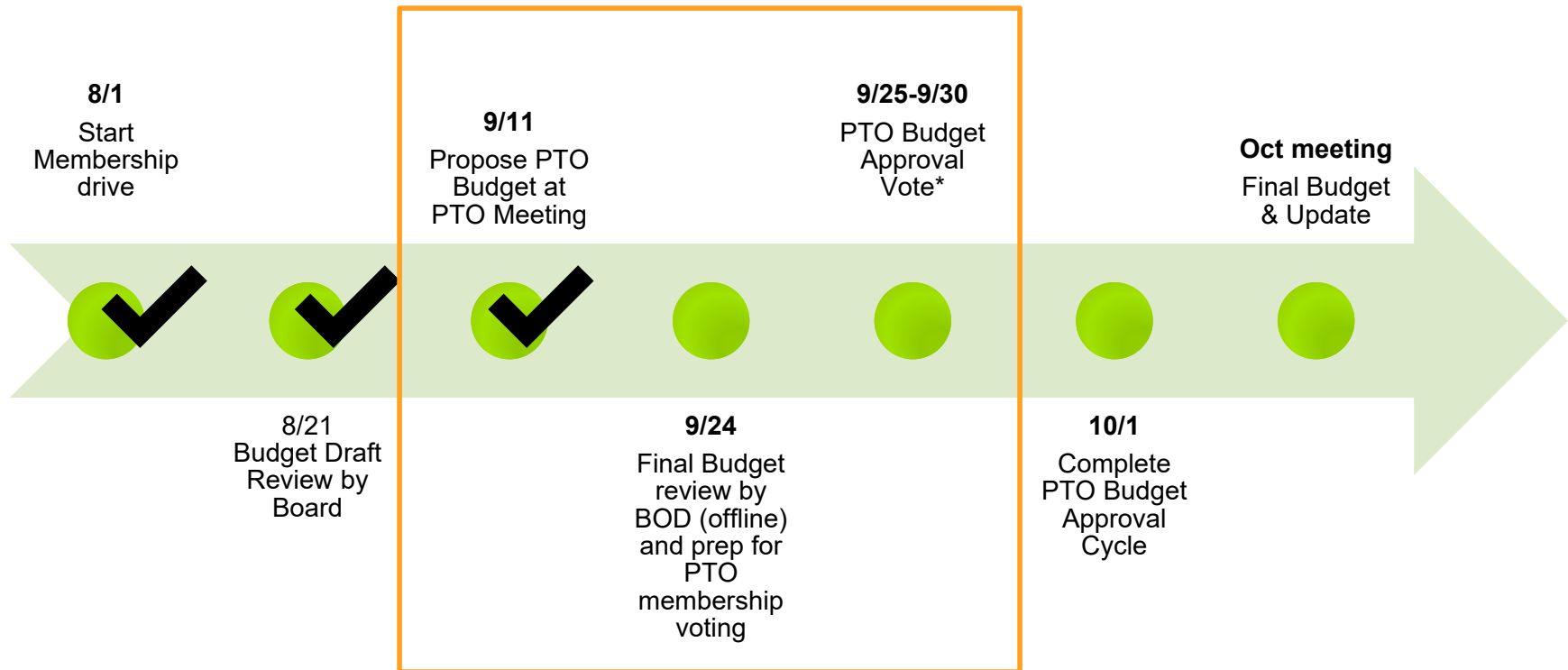


FY18-19 Budget Plan

Randi Rosen

9/11/2018 PTO General Meeting, Updated 9/24/2018

PTO Budget Approval Timeline



* vote by Survey Monkey

2018-2019 Budget Summary

- Budget plan is similar to previous years with several changes
- Continue **Carry Forward** funding next School Year, \$27,100 + add'l \$450 for Music Program (recorder books)
 - Maintain all other carry forwards: After School Programs, Choir Teacher, Back-to-school week (ex: ice cream social), Classroom Supplies, PTO Discretionary and Recorders
- Key changes:
 - Reduced events: Removed Daughter and Son Dances and Winter Flurry
 - New Corporate Grant received allocated to this years budget, \$5k
 - Add Movie Nights – movie license and at least 2 movie nights, \$1250
 - Additional Teacher support (lounge), \$500
 - Field trip allocation increased to support TK trip(s) \$11.4k to \$12k
 - Music Program support for Recorder books for this year, replacement boom box and “finale” music notation software, \$1000 (\$450 and \$550)
 - Additional Teacher Supplies Gifts, \$400 (ice makers and misc)
 - Academic Support for Mystery Science subscription
 - PTO Operational funds increases
 - Website ~+\$120, Office Supplies (paper and containers) +\$125, General Misc (replacement canopies & weight bags) +\$400, Discretionary +\$1.25k,...maintained line item for Banner / Signage (not spent last year)
- Continue to support the same processes as last year for the following items:
 - Classroom supplies unused funds to be re-allocated to high need programs / teachers
 - Re-imbursement deadline Apr 26th, 2019
 - July 4th float community event – PTO discretionary funds if supported

2018-19 Budget Plan

PTO Budget Plan 2018-19						
	ACTUAL 2017 - 2018			PLANNED/ESTIMATED 2018-2019		
	<u>Income</u>	<u>Expenses</u>	<u>Gain</u>	<u>Income</u>	<u>Expenses</u>	<u>Gain</u>
Fundraising Sub-Total	105,771	35,763	70,008	95,425	31,040	64,385
PTO Operating Expense Sub-Totals	0	4,530	(4,530)	0	6,485	(6,485)
Community Events Expense Sub-Totals	7,341	7,243	98	600	4,900	(4,300)
Academic Events Expense Sub-Totals	0	2,082	(2,082)	0	2,750	(2,750)
School Program Expense Sub-Totals	10,095	16,088	(5,993)	10,000	20,000	(10,000)
Field Trip Expense Sub-Totals	0	7,939	(7,939)	0	12,000	(12,000)
Supply and Gifts Expense Sub-Totals	14,500	37,509	(23,009)	14,500	40,100	(25,600)
Reserve Sub-Totals	2,000	3,653	(1,653)	2,000	5,250	(3,250)
Expense Sub-total:	33,936	79,044	(45,108)	27,100	91,485	(64,385)
Totals	139,707	114,807	24,900	122,525	122,525	0
Less Carry Forwards	27,095	27,100	(5)	27,100	27,550	(450)
Totals w/o Carry Forwards	112,612	87,707	24,905	95,425	94,975	450
* Includes credits/debits from FY17-18 budget						

\$450 carry forward increase

2018-19 Fundraising Plan

New Corporate Grant,
increase, \$5k

		PLANNED/ESTIMATED 2018-19		
		Proposed Income	Proposed Expenses	PTO Gain
Income				
On-Going Fundraisers	PTO membership dues	2,500	75	2,425
	Write-a-check	6,500		6,500
	Employee Matching Programs	12,800		12,800
	T-shirt and Merchandise Sales	6,625	6,000	625
	eScrip	450		450
	Box Tops	650	75	575
	Restaurant Nights	2,200		2,200
	Amazon Smile	250		250
	Misc (Savers, Benefit Mobile, Kendra Scott, other)	750		750
Seasonal Fundraising Events				23,500
	Walk-a-Thon	28,500	5,000	
	Fall Festival	12,500	8,840	3,660
	Family Fiesta & Silent Auction(April)	9,500	1,500	8,000
	Fundraising Sub-Total	83,225	21,490	61,735
Seasonal Fundraisers	Candy Drive (December)	8,000	6,400	1,600
	5th Grade Share of See's		0	0
	Candy Drive (March - April)	4,200	3,150	1,050
	Fundraising Total	95,425	31,040	64,385

Fall Festival PTO specific
expenses budgeted at \$5000

2018-19 Spend Plan – Part 1

Removed: Winter Flurry, Daughter Dance and Son Event

Added:

- Movie Night (license and events)
- Teacher Lounge upgrades
- Academic support: Mystery Science subscription

		PLANNED/ESTIMATED 2018-19		
		Proposed Income	Proposed Expenses	PTO Gain
Expenses				
Community Events				
	Back-to-School (Ice Cream + Boo Hoo) (2017-2018)- Carry Forward		600	(600)
	Back-to-School week (budgeted previous year)	600	600	0
	Winter Flurry (January)	0	0	0
	Daughter Dance (February)	0	0	0
	Son Event	0	0	0
	Movie Night		1,250	(1,250)
	Teacher Luncheon/Appreciation (5/6)		1,550	(1,550)
	Teacher Appreciation Week Activity		400	(400)
	Teacher Lounge upgrades		500	(500)
	July 4th Float		0	0
	Community Event Expenses Subtotals:	600	4,900	(4,300)
Academic Events				
	Test Time Snacks (April/May 2nd-5th grade)		500	(500)
	Science Fair		1,500	(1,500)
	Mystery Science Subscription		750	(750)
	Academic Event Expenses Subtotals:	0	2,750	(2,750)
School Programs				
	After School Programs (2017-2018) - Carry Forward		10,000	(10,000)
	After School Programs (ex: Coding Class)	10,000	10,000	0
	School Program Expenses Subtotals:	10,000	20,000	(10,000)
Field Trips				
	Field Trip Expenses Subtotals:	0	12,000	(12,000)

Increase from last year

2018-19 Spend Plan– Part 2

		PLANNED/ESTIMATED 2018-19		
		Proposed Income	Proposed Expenses	PTO Gain
VPA & Teachers Gifts	Drama Program			
	Drama Dance Instructor		1,500	(1,500)
	Drama Music Instructor		1,500	(1,500)
	Drama Art/Costumes/Sets Designer		1,000	(1,000)
	5th Grade Video Film Project (Studio)		4,250	(4,250)
	Music Program		500	(500)
	Choir Teacher (2017-2018) - Carry Forward		1,500	(1,500)
	Choir Teacher - budgeted previous year	1,500	1,500	0
	Recorders (2017 - 2018) - Carry Forward		1,450	(1,450)
	Recorders - budgeted previous year	1,000	1,000	0
	Recorder books - new request		450	(450)
	Music equipment & software		550	(550)
	Transportation to venues		0	0
	Art Program		500	(500)
	Teacher Supplies Gifts (2017-2018) - Carry Forward		12,000	(12,000)
	Teacher Supplies Gifts - budgeted previous year	12,000	12,000	0
	Additional School Supplies Gifts		400	(400)
	Supplies & Gifts Expenses Subtotals:	14,500	40,100	(25,600)

Adds:

- Recorder books – support for this year and carry forward for next year
- Music replacement boom box and music notation software
- Additional School Supplies Gifts (ice makers and misc)

2018-19 Spend Plan – Part 3

		PLANNED/ESTIMATED 2018-19		
		Proposed Income	Proposed Expenses	PTO Gain
VPA & Teachers Gifts	Drama Program			
	Drama Dance Instructor		1,500	(1,500)
	Drama Music Instructor		1,500	(1,500)
	Drama Art/Costumes/Sets Designer		1,000	(1,000)
	5th Grade Video Film Project (Studio)		4,250	(4,250)
PTO Operations	PTO membership Meeting Childcare		400	(400)
	Website / Technology tools		422	(422)
	Bank Charges		50	(50)
	Accountant		1,350	(1,350)
	Insurance		830	(830)
	State Fees for Non-profit		50	(50)
	Storage Facility		1,908	(1,908)
	Banners / Signage		750	(750)
	Office Supplies/Postage		225	(225)
	General Miscellaneous Expenses (incl replacement canopies & weight bags)		500	(500)
	PTO Operating Expenses Subtotals:	0	6,485	(6,485)
Reserves	Board Discretionary (2017-2018) - Carry Forward		2,000	(2,000)
	Board Discretionary - budgeted previous school year	2,000	2,000	0
	Additional Board Discretionary		2,000	(2,000)
	Reserves Subtotals:	2,000	6,000	(\$4,000)

Increases from last year



A word cloud centered around the word "Volunteers". The word "Volunteers" is the largest and most prominent, written in a teal color. Surrounding it are various adjectives and nouns in different sizes and colors (including yellow, blue, and green). The words are arranged in a roughly circular pattern, with "Thanks" and "Generous" being the next largest words. Other notable words include "Charitable", "Helpful", "Thoughtful", "Involved", "Humble", "Vibrant", "Selfless", "Caring", "Wonderful", "Unselfish", "Prosperous", "Great", "Respectable", "Amazing", "Friendly", "Fun", "Loving", "Passionate", "Devoted", and "Humble".

Involved
Generous
WONDERFUL
Thanks
Caring
Volunteers
UNSELFISH HELPFUL PROSPEROUS GREAT
Thoughtful
Respectable
Amazing
Loving
Friendly FUN
Charitable
Humble
Vibrant Selfless
Passionate
Devoted