



PTO Budget 2018-2019 School Year



Budget Review – Randi Rosen
1/15/2019 PTO General Meeting

Revenue Update

Jan 15th, 2019

Income to date: \$83,851
 Expenses: \$38,824
 Gain: \$45,027

Notes:

- Walkathon and See's candy fundraising activities completed since last update
- Tacolicious payment still outstanding, \$2049
- Big ticket revenue generators remaining
 - Write a Check, Employee Matching, Spring Candy drive, Silent Auction
- Majority of big ticket expenses still outstanding (field trips, teacher supplies, After school program)



~88% to Revenue goal*

* Excluding Tacolicious

2018-19 Fundraising Plan

		PLANNED/ESTIMATED 2018-19			Actual 2018 - 2019		
		Proposed Income	Proposed Expenses	PTO Gain	Income to Date	Expenses To Date	PTO Gain
					* Income / expenses as of 1/14/19		
Income							
On-Going Fundraisers	PTO membership dues	2,500	75	2,425	3,130	39	3,091
	Write-a-check	6,500		6,500	3,416		3,416
	Employee Matching Programs	12,800		12,800	5,998		5,998
	T-shirt and Merchandise Sales	6,625	6,000	625	7,044	4,078	2,967
	eScrip	450		450	95		95
	Box Tops	650	75	575	270		270
	Restaurant Nights	2,200		2,200			0
	Amazon Smile	250		250	128		128
	Misc (Savers, Benefit Mobile, Kendra Scott, other)	750		750			0
Seasonal Fundraising Events				23,500			36,125
	Walk-a-Thon	28,500	5,000		42,217	6,092	
	Fall Festival	12,500	8,840	3,660	11,700	7,539	4,161
	Family Fiesta & Silent Auction(April)	9,500	1,500	8,000			0
	Fundraising Sub-Total	83,225	21,490	61,735	73,998	17,748	56,251
Seasonal Fundraisers	Candy Drive (December)	8,000	6,400	1,600	9,853	7,174	2,679
	Candy Drive (March - April)	4,200	3,150	1,050			0
	Fundraising Total	95,425	31,040	64,385	83,851	24,921	58,930

- WAT exceeded revenue goal by \$13.7k, expenses currently above forecast by ~\$1.1k, but ~\$750 will be re-allocated to Fall Festival and Merchandise
 - Expenses includes \$2443 transferred to 5th grade funds in support of science camp
- Tacolicious payment still outstanding, \$2049 as well as donation drive money
- **Expecting to exceed revenue goal for the year due to AMAZING WAT results!**

2018-19 Budget Plan – Jan Status

	PLANNED/ESTIMATED 2018-2019			ACTUAL 2018 - 2019		
	<u>Income</u>	<u>Expenses</u>	<u>Gain</u>	<u>Income</u>	<u>Expenses</u>	<u>Gain</u>
Fundraising Sub-Total	95,425	31,040	64,385	83,851	24,921	58,930
PTO Operating Expense Sub-Totals	0	6,485	(6,485)	0	2,177	(2,177)
Community Events Expense Sub-Totals	600	4,900	(4,300)	600	1,170	(570)
Academic Events Expense Sub-Totals	0	2,750	(2,750)	0	749	(749)
School Program Expense Sub-Totals	10,000	20,000	(10,000)	10,000	10,000	0
Field Trip Expense Sub-Totals	0	12,000	(12,000)	0	0	0
Supply and Gifts Expense Sub-Totals	14,500	40,100	(25,600)	14,500	25,149	(10,649)
Reserve Sub-Totals	2,000	5,250	(3,250)	2,000	2,208	(208)
Expense Sub-total:	27,100	91,485	(64,385)	27,100	41,453	(14,353)
Totals	122,525	122,525	0	110,951	66,374	44,577
Less Carry Forwards	27,100	27,550	(450)	27,100	27,550	(450)
Totals w/o Carry Forwards	95,425	94,975	450	83,851	38,824	45,027

Big Ticket Spending Update

Background / Refresher:

- PTO Balance has been grown over the past 2 years,...PTO BOD wants to invest some of the money back into the school
- PTO Beginning Balance: \$86.5k,...at least \$40k for investment
- Three requests submitted in November
 - Band Instruments: Option A = \$16.9 or Option B = \$10.9
 - LED lighting: \$14k
 - Upgraded Water Fountains: \$5k plus installations costs and other district fees

Update

- We held off on the extra funding PTO membership voting as other requests were verbally communicated
- Recommend we move forward with vote on the 3 submitted requests and we can evaluate additional extra funding options when / if other requests are submitted



A word cloud centered around the word "Volunteers". The word "Volunteers" is the largest and most prominent, rendered in a teal color. Surrounding it are various other words in different sizes and colors (including orange, yellow, and blue), representing positive traits and qualities associated with volunteers. The words are arranged in a roughly circular pattern around the central word.

Involved
Generous
WONDERFUL
Thanks
Charitable
Friendly FUN
Loving
Caring
UNSELFISH
HELPFUL
PROSPEROUS
GREAT
THOUGHTFUL
Amazing
Respectable
Humble
Selfless
Vibrant
Devoted
Passionate
Humble
Vibrant
Charitable
Loving
Friendly
FUN
Caring
UNSELFISH
HELPFUL
PROSPEROUS
GREAT
THOUGHTFUL
Amazing
Respectable

ID: Request #1a & b

Title: Band Instruments

• **Description** (provide 1-2 brief description):

- New Band instruments to replace old instruments and add additional instruments to meet demand.

Cost (provide cost, itemize tax, shipping, installation and any other costs) :

Proposal #1a

8 clarinets at \$600.00 a piece.....\$4,800
 6 saxes at \$800.00 each.....\$4,800
 6 trumpets at \$600.0.....\$3,600
 7 guitars at various prices ...a total of \$2,300

\$15,500
 Tax \$1395
 Total \$16,895

Proposal #1b

6 clarinets at \$600.00.....\$3,600
 4 saxes at \$800.00.....\$3,200
 7 guitars at Total.....\$2,300
 Tax.....\$900

Total \$10,000

• **Benefits/Why:**

- Current clarinets and saxes are 20-25 years old and only 8 are currently working. Also, started to offer guitar, but do not have enough instruments to meet the demand.

• **Maintenance, Storage or Installation Considerations: None**

• **Criteria rating** (mark all that apply):

One time expense	Benefits entire community	Enables Academic	Enables Performing Arts	Fills critical gap	Supports PTO Fundraising Efforts
X	X		X	X	

ID: Request #2 Title: LED Lighting

• **Description** (provide 1-2 brief description):

•New LED lighting in support of the visual arts program. Request includes 4 LED lights and a light board.

•**Cost** (provide cost, itemize tax, shipping, installation and any other costs) :

ETC - Source 4 LED Luster - \$2450.00 each x 4 = \$9800
 *light fixtures - front light

ETC - 20 - Fader Color Source - \$2999.00 x 1 = \$2999
 * light controls

Est. Tax \$1152
 Total Request: \$13951

•**Benefits/Why:**

Current lighting system is ~xx years old. LED lighting system will be more energy efficient and will provide much better lighting quality than what we have today. In addition, it will additional features,

•**Maintenance, Storage or Installation Considerations:** None

• **Criteria rating** (mark all that apply):

One time expense	Benefits entire community	Enables Academic	Enables Performing Arts	Fills critical gap	Supports PTO Fundraising Efforts
X	X		X	X	

ID: Request #3 Title: Upgraded Water Fountains

• **Description** (provide 1-2 brief description):

- Upgrade water fountains on campus with dual head drinking fountains that have the water bottle filler capability with built in water filters

• **Cost** (provide cost, itemize tax, shipping, installation and any other costs) :

Drinking Fountain – 1436 each x 3 = \$4308
 Est Tax \$ 399
 Shipping \$ 152
 Total \$ 4859

Installation costs still tbd (by district)

• **Benefits/Why:**

This will improve the drinking water quality for the entire school community. It will also encourage the community to use water bottles vs using plastic bottles and paper cups.

• **Maintenance, Storage or Installation Considerations:**

- Water filter replacements required, ~\$60*3 = \$180 /yr

• **Criteria rating** (mark all that apply):

One time expense	Benefits entire community	Enables Academic	Enables Performing Arts	Fills critical gap	Supports PTO Fundraising Efforts
X	X				